

**These minutes are published on the basis that such matters (if there be any) which the PCC has resolved shall remain confidential have not been included**

**Minutes of the PCC meeting held on  
Monday 25<sup>th</sup> April 2016 7.15pm in the Reid Room**

21 members and Graeme Malyon ( church warden ex-officio) were present at the meeting

**1. Worship**

Psalm 45 was read together. Erik Wilson stated that the psalm is a song of praise and recognises the perfect Kingship of God – worthy of our following. We are called to honour him as our Lord and to put Jesus Christ above all else. Our duty is to perpetuate his name for generations.

The PCC spent time in sung worship and prayer.

**2. Election of PCC Secretary**

As there were no other proposed candidates all members were in favour of Mel Downs continuing as PCC secretary.

**3. Welcome of new members and apologies**

Erik welcomed Nigel Fletcher, Anya Heywood, Naomi Smith and Kim Hunt as new members.

Graeme Malyon was also introduced as the next church warden following Maurice Palmer completing his term of office.

Apologies for absence were received from Pauline Barwick and Carol Harrison.

**4. Minutes of the meeting 7<sup>th</sup> March 2016**

There were no amendments.

Erik proposed that the minutes were accepted as a true record of the meeting of 7<sup>th</sup> March 2016, seconded by Alistair Bolton, 13 in favour, 7 abstentions.

**5. Matters arising**

Erik informed the PCC that there had been some expressions of interest for the Associate Minister position. The deadline for applications is 14<sup>th</sup> May 2016.

Allison Ward informed the PCC that there would be a new Safeguarding Policy for every member to read. This is an annual requirement.

Two coaches for the Pentecost event on 15<sup>th</sup> May 2016 at Durham Cathedral are booked.

100 tickets have been sold and there will not be any more available.

## **6. Correspondence**

A letter from David Gee the chair of Boro Angels wrote to the PCC thanking them for their financial support in 2015. Erik reminded the PCC that 10% of our voluntary giving is given away. The Mission sub-committee decides where the money goes.

## **7. Vicar's remarks**

Erik said that he thought the quality of the candidates proposed for PCC this year was very high.

He thanked Maurice for his duty as church warden for the last 6 years and welcomed Graeme to the role. We were reminded that this role is very important as church wardens are chief lay officers to the Bishop. The Archdeacon will license Alistair and Graeme in due course.

Erik reminded us that the PCC is an informal group but has legal implications. Prayer is very important to the decision making. All voices are important and are to be heard and we are to listen to each other. New members must not feel afraid to ask if matters or jargon can be clarified.

The basis of the PCC meetings is made by the monthly sub- committee meetings.

## **8. Election of PCC officers:**

a) Treasurer – Hugo Pollak was proposed by Alistair and seconded by Val Hill. All were in favour.

Richard Jones requested clarification on who has internet authority for banking apart from Hugo.

Sheila Barker proposed that Erik, Hugo, Alistair and Graeme would be bank signatories to sign cheques and also authorise internet transfers. This was seconded by Kate Morris and all were in favour.

b) Electoral roll officer – Barbara Edwards was proposed by Erik and seconded by Mel. All were in favour.

c) Deputy Churchwardens – Alistair proposed that Nigel Fletcher would join the current list. This was seconded by Kim and all were in favour.

The list is : Tony Hutchings/ Elaine Cowley, Peter Wallace, Chris McGregor, Keith Barker,

Paul Gosnay, Val Hill, David Atkin, Ruth Ritchie, Sue Bell, Bill McGregor , Briony Watkinson, Peter Weeds, Gail Roberts, Stuart Gunn, Allison Ward, Nigel Fletcher

d) PCC vice-chair-person- Erik proposed Alistair, seconded by Allison and all were in favour.

e) Gift Aid secretary – PCC members are asked to consider who might be a suitable candidate and to contact Hugo.

### **ACTION all PCC members**

Erik informed the PCC that Joyce Skinn has resigned from the PCC.

## **9. Election of PCC Sub-committees**

a) Standing committee- remains as the incumbent, church wardens, treasurer and PCC secretary.

b) Facilities Management Group (FMG) – after discussion Alistair proposed that the group should include someone from the Audio Visual team and also Kate Morris would be called in when necessary as a representative of people with disabilities and dementia. This was seconded by Ewan Steele and all were in favour.

Richard will speak to the AV team to ask who will represent them. **ACTION Richard Jones**

The members are: - Alistair, Graeme, Doreen Lynas, Keith and Sheila Barker, Nigel Fletcher, Peter Wallace, Bill McGregor, AV representative and Kate Morris.

c) Finance sub-committee - Richard Jones agreed to join and Janet Hobson will be asked if she wishes to remain on the committee. **ACTION Erik Wilson**

The members are: Erik, Alistair, Graeme, Hugo, Neill Burgess, Stuart Gunn, Janet Hobson and Richard.

d) Mission sub-committee. Ewan Steele proposed that Naomi Smith joined the group. This was seconded by Mel Downs and all were in favour.

The members are: Val Hill, Erik, Hugo, Phil Edwards, Glynis Hill, Sheila Barker, Gill Webster and Naomi Smith

## **10. Facilities Management Group report**

Maurice Palmer presented the report.

The organ humidifier has been cleaned and disinfected and left in good working order.

The pianos have been tuned.

The hall and the low level rainwater gutters have been cleaned out.

The buildings budget is in the red at the moment but it is expected to balance out over the year.

### **Organ**

Following the generous gift to cover the renovation of the organ the PCC decided that we should apply for grants to try and reduce the burden on the donor. Applications have been made to five funding bodies; we have had rejections from two but are still waiting to hear from the other three.

Naomi Smith asked if work can be started before the grants are accepted. Maurice stated it could. Bob Dodds asked why our grant applications had not been accepted. Erik replied that we did not fit the criteria. The organ refurbishment will start on Monday 13th June with the erection of scaffolding on that day and organ builder will strip out the organ Tuesday to Friday with the scaffolding being removed on the Saturday ready for the Sunday Services.

Nigel Fletcher asked for confirmation that the insurance is up to date to transport the organ. This was given.

We will be without the use of an organ for six months, however it is hoped the organ will be back fully refurbished ready for the family carol service and the nine lessons and carols.

Waste bins were being costed as the current arrangement of bins is unmanageable.

#### **11. AOB**

Erik informed the PCC that we need to approve the transfer of Peter Rushton's license to be a reader in the church. He has made St Barnabas his home church after moving up from Wiltshire with his wife and family. Neill proposed that we accept the transfer, this was seconded by Kate and all were in favour.

Erik clarified for the new PCC members that the Ministry Leaders are accountable to the PCC and are responsible for advising the PCC on action points. Any changes in the priorities are given to the PCC.

The proposed dates for PCC meetings 2016/2017 have been circulated with today's agenda.

Maurice expressed his thanks for the support that he had received from the PCC during his 6 years of service as churchwarden.

#### **12. Prayer**

The meeting concluded with the saying of the Grace at 8.45pm.